

# Corporate Educational Agency Diocese of Palai

No.HM/1-2015

Shalom Pastoral Centre, Pala,  
09-02-2015

## NOTICE

Applications in the prescribed form are invited from the HSAs/UPSAs/LPSAs working in Schools under this Corporate Educational Agency, for the posts of Headmasters/ Headmistresses to be filled up shortly. Those HSAs who have already attained not less than 12 years continuous graduate trained service as prescribed in KER with a pass in the test in Kerala Education Act and Rules and a pass in Account Test (Lower or Higher) conducted by the KPSC can apply. In the case of LPSAs and UPSAs also the minimum service qualification of 12 years continuous service and a pass in Account Test and KER are obligatory. Provided further that teachers who have attained the age of 50 years shall stand exempted permanently from acquiring the test qualification specified above. The selection to the post of headmaster will not be on the basis of strict seniority but utilizing the minority right guaranteed by Article 30(1) of the Constitution of India. The application forms can be downloaded from our site, [www.ceap.co.in](http://www.ceap.co.in) The duly filled in application should be submitted to the head of the institution concerned on or before 24-02-2015.

There will be a written test for the HM candidates to evaluate their skill in administrative and service matters, the syllabus of which is given below.

- 1. KER : Questions from Chapter VI & XIVA.**
- 2. KSR : Chapter IX (Leave Rules).**
- 3. Some general questions pertaining to school activities.**

**Note: - This year's examination will be held on Friday, the 6<sup>th</sup> March 2015.**



Corporate Manager  
By Power of Attorney

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Copy communicated to the heads of all schools under this Corporate Educational Agency for necessary information. You are directed to circulate the communication among the teachers concerned and compliance recorded in the notice book. The application received from the teachers may be forwarded to this office along with their S.B so as to reach the same on or before 27-02-2015. Late applications will not be entertained for any account. The HMs are advised to make it sure that the maximum number of teachers have applied for the test.



Corporate Manager  
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