

**CORPORATE EDUCATIONAL AGENCY
DIOCESE OF PALAI**

APPLICATION FOR THE POST OF HS/UPS/LPS HEADMASTER 2016 - 17

1 Name of post applied for

| |
|-------|
| HS HM |
|-------|

| |
|-------|
| UP HM |
|-------|

| |
|-------|
| LP HM |
|-------|

(Place a tick in the relevant column)

2 Name and school address of applicant

| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | |

3 Male or Female (Place a tick in the relevant column)

| | |
|---|---|
| M | F |
|---|---|

4 Date of birth and age to be completed as on 01-04-2016

| | | |
|----|----|------|
| DD | MM | YYYY |
| | | |

| |
|-----|
| Age |
| |

5 Home address

| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
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|----------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Mob. No. | | | | | | | | | | | | | | | | | | | |
|----------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

6 Name of Parish

| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
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|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

7 . EDUCATIONAL QUALIFICATIONS

| No. | General | Professional | Departmental | Computer Education |
|-----|---------|--------------|--------------|--------------------|
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |

8 Date of commencement of continuous service as a trained UPSA/LPSA/ graduate HSA in the present management and the completed years of qualifying service as on 29th February 2016.

a As a trained graduate HSA

| | | |
|----|----|------|
| DD | MM | YYYY |
| | | |

| |
|-------|
| Years |
| |

b As a Primary teacher (UPSA & LPSA)

| | | |
|----|----|------|
| DD | MM | YYYY |
| | | |

| |
|-------|
| Years |
| |

9 Have you ever been punished or warned against offences of any kind by the management or the department ? (Place a tick in the relevant column).

| |
|-----|
| YES |
|-----|

| |
|----|
| NO |
|----|

10 Have you ever been taken L.W.A. to take up another appointment elsewhere or to join the spouse ?
(If the answer is 'yes', mention the total period spent on leave)

| |
|-----|
| YES |
|-----|

| |
|----|
| NO |
|----|

| From | To | DD | MM | YYYY | Grant Total | | |
|------|----|----|----|------|-------------|---|---|
| | | | | | Y | M | D |
| | | | | | | | |
| | | | | | | | |

12 Have you ever been honoured with teachers award for meritorious service. If yes, give details below.

| National Level | State Level | Corporate Level |
|----------------|-------------|-----------------|
| | | |
| | | |

13 Mention your religious activities as a member of the minority community to which the management belongs to.

DECLARATION

I, do hereby declare that the particulars given above are true to the best of my knowledge and belief and in case of false statements, if any, noticed on a later stage, I will be held personally responsible for the same.

Place :

Date :

Signature of Applicant

(Countersigned)

Head of the Institution

(Office seal)

N.B. : 1) All entries should be in BOLD CAPITALS in blue or black ink. 2) Leave one space between words.

INSTRUCTIONS

- 1 Minimum 12 years trained graduate HSA Service as specified in KERs is a pre-requisite for the post of the H.M.in the HS (continuous service)
- 2 In the case of primary teachers, also 12 years continuous service is mandatory.
- 3 The candidates should have passed the obligatory departmental tests conducted by the KPSC. Those who have attained 50 years of age stands exempted from passing the departmental tests.
- 4 Candidates having higher qualifications will be given weightage.
- 5 There will be a written test for the applicants which is scheduled to be conducted on Monday the 7th March 2016. Time : 10.30 a.m. to 12. 00 noon. The syllabus will be based on Chapter VI & XIV A KER and Chapter IX part I KSRs in addition to a few general questions.