

CORPORATE EDUCATIONAL AGENCY

DIOCESE OF PALAI

APPLICATION FOR THE POST OF HS/UP/LP HEADMASTER/HEADMISTRESS 2021-22

1 Name of post applied for

HS HM

UP HM

LP HM

(Place a tick in the relevant column)

2 Name and school address of the applicant

3 Male or Female (Place a tick in the relevant column)

M	F
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4 Date of Birth and age to be completed as on 01-04-2021

DD	MM	YYYY

Age

5 Home Address

Mob. No.																			
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6 Name of the Parish

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7 Educational Qualifications

No.	General	Professional	Departmental	Computer Education

8 Date of commencement of continuous service as a trained UPST/LPST/Graduate HST in the present management and the completed years of qualified service as on 01st March 2021.

a. As a trained graduate HST

DD	MM	YYYY

Years

b. As a Primary teacher (LPST/UPST)

DD	MM	YYYY

Years

9 Have you ever been punished or warned against offences of any kind by the management or the department ? (Place a tick in the relevant column)

YES

NO

10 Have you ever taken LWA to take up another appointment elsewhere or to join the spouse ?

(If the answer is YES, mention the total period spent on leave.

YES

NO

From			To			DD		MM		YYYY			Grand Total		
													Y	M	D

11 Have you ever been honoured with teachers' award for meritorious service ? If YES, Give details below.

National Level	State Level	Corporate Level

12 Mention the details of your service in various schools under the management

Sl. No.	Name of the school	Designation	From			To			Total Period		
			dd	mm	yyyy	dd	mm	yyyy	Y	M	D

13 Mention your religious activities as a member of the minority community to which the management belongs to:

14 Mention the details of your kids pursuing formal education as of now.

No.	Name	Age	Institution, in which he/she is studying	Government/Aided/Un-aided

DECLARATION

I,....., do hereby declare that the particulars given above are true to the best of my knowledge and belief and in case of false statements, if any, noticed on a later stage, I will be held personally responsible for the same.

Place:

Date:

Signature of Applicant

(Countersigned)

Head of the Institution

(Office Seal)

<i>N.B.: 1) All entries should be in BOLD CAPITALS in blue or black ink, 2) Leave one space between words</i>

INSTRUCTIONS

- 1 Minimum 12 years trained graduate HST service as specified in KERs is a pre-requisite for the post of the Headmaster in the High School. (Continuous service)
- 2 In the case of primary teachers also 12 years of continuous service is mandatory.
- 3 The candidates should have passed the obligatory departmental tests (KER and Account Test Lower/ Higher) conducted by the KPSC.
- 4 Candidates having higher qualifications will be given weightage.
- 5 Application should be submitted to this office on or before 15-02-2021 along with service book.